



## Exam Entry and Exam Results MyPT

You can now access both your Statement of Exam Entries and your Exam Results from the Report Menu on **MyPT:-**

## Statement of Exam Entry

On MyPT go to the **Reports** menu.

Select the Student Statement of Exam Entry report and click the PDF button to run.

This will generate a report which will appear at the bottom of the screen. Select Open.

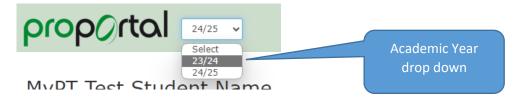
This will open a report with your Exam Entry details, which you can print if necessary for your records.

prop()rtal 11	20 🔽	Reports Student Information & I	Markbooks + Student ILP + Meetings & (	comments + Addition.
My Comments  y Meetings All This Year Group By Month FE/SFL - Progress Review FE/SFL - 1st Progress Review	Central Reports Report List: [All Reports] Report Name Individual Student Attendance & Punctuality Report Student Confirmation of 2020-21 Enrolments Student Statement of Results [System View] V 0	Info a 3 Reports	Criteria - Academic Year ID ♡ 19/20 Student ID (1) - Readonly * - g	Run Report
12/11/2019 © FE/SFL - 2nd Progress Review 26/02/2020 ©				Open

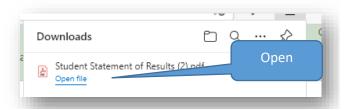
## Statement of Results

You can also access your exam results from the report screen.

*IMPORTANT NOTE*: Please check that the academic year is set to the year that your results were for. You may need to use the **Academic Year** drop down at the top of the home page to **select the previous year's records (23/24)**.



You can then access the Student Statement of Results report in the same way as the report above.



This will open a report with your Exam results, which you can print as proof of results.