

**THE CORPORATION OF CROYDON COLLEGE***Wednesday 24 May 2023 at 6.00pm**Virtual Meeting*

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**PART ONE MINUTES**

**PRESENT:** Tony Stevenson (Chair)  
Catherine Boyd Maunsell (Vice Chair)  
Caireen Mitchell (Principal & CEO)  
Jean Cook  
Andrew Lowe  
Nasim Jivani-Hemani  
Andrew Gilchrist  
Frederick Law  
Andy Wilson  
Niral Patel  
Louise Cretton  
Yvonne White (Staff Governor, Coulsdon Campus)

**IN ATTENDANCE:** Ann-Christine Harland (VP Finance & Resources)  
Martin Silverwood (VP Quality and Student Experience)  
Natalie Garner (VP Principal Adults & HE)  
Stuart Barlow (Coulsdon Principal)

**CLERK:** Clare Mitchell (Director of Governance)

**QUORUM:** The meeting was quorate

	<b>ITEM</b>
<b>1.</b>	<b>PRELIMINARY BUSINESS</b>  <b>i. Apologies for Absence</b> <ul style="list-style-type: none"><li>• Apologies for absence were received from Soumick Dey, Mike Fisher, Mario Cuba (Student Governor, Coulsdon Campus) and Sally Andrews (Student Governor, Croydon Campus).</li></ul> <b>ii. Declarations of Interest</b> <ul style="list-style-type: none"><li>• Andrew Gilchrist is a Governor of Brooklands College. Caireen Mitchell is a Governor of the Wandle Learning Trust.</li></ul>
<b>2.</b>	<b>ACCOUNTABILITY STATEMENT</b>  <b>i. Annual Accountability Statement 2023/24</b> <ul style="list-style-type: none"><li>• The P&amp;CEO noted that this was an additional Board meeting to approve the College's Annual Accountability Statement (AAS) for 2023/24 ahead of the submission deadline of 31 May 2023. The draft priorities to be included in the AAS had been reviewed at the Governor Day on 29 March 2023.</li></ul>

- The AAS was aligned to the key sectors identified in the south london annex of the Local Skills Improvement Plan (LSIP), which would not be finalised until after the submission deadline for the AAS. In future, the two documents would be aligned more closely, particularly through the development of the College's new strategic plan. However, the College's priority sectors already reflected those identified in the draft LSIP annex.
- The Chair asked for a link to the draft LSIP and its annexes to be sent to Governors.

**Action: DoG to send a link to the draft LSIP and its annexes to Governors**

- The P&CEO reported that the ESFA would not be commenting on or approving Colleges' AAS. However, the AAS would form part of the annual strategic conversation between the ESFA and each College. Outcomes against the targets set in the 2023/24 AAS would be reviewed the following year. The targets in the AAS would be included in the College's operational plan for 2023/24.
- The Chair reminded Governors that the AAS was linked to the Funding Agreement between the ESFA and Colleges and only covered ESFA funded activities. Therefore, the College's GLA funded AEB and HE provision were excluded from the AAS.
- There was a discussion about whether a target relating to growth in high needs and SEND provision should be added to the AAS as the ESFA funded element three of this provision. It was agreed that this would not be added to the AAS as it did not align with the LSIP and a significant element of this provision was funded by the Local Authority..
- It was agreed that the nursing degree delivered by the University of Roehampton at the Croydon Campus should be added as context as it was evidence that the College's was already committed to development in key sectors.

**Action: P&CEO to add the nursing degree delivered at the Croydon Campus into the context section of the AAS**

- The number of LACs and care leavers studying at the College would also be added to the social needs section of the AAS.

**Action: P&CEO to add the number of LACs and care leavers studying at the College to the social needs section of the AAS**

- The Board noted that the AAS would be a public document, published on the College's website.

The Corporation **APPROVED** the Annual Accountability Statement for 2023/24 for submission, subject to the minor amendments noted above.

**3. OFSTED INSPECTION**

- The P&CEO gave a verbal update following the publication of the report on the College's Ofsted inspection in February 2023.
- Following the publication of the Ofsted inspection report on 19 May 2023. the P&CEO had received official notification that there would be an FE Commissioner Intervention Visit on 15 and 16 June 2023. The interviews for the Vice-Principal Young People and SEND would continue as planned on 16 June 2023.
- The FEC had provided a meeting schedule, which included meetings with the Chair and a number of Committee Chairs, the Executive Team, some senior staff and groups of staff and students. A considerable amount of documentation had been requested in advance of

	<p>the visit. The further development of the single improvement plan (SIP) would be discussed as part of the visit. The outcome of the visit would be a public report with recommendations.</p> <ul style="list-style-type: none"> <li>• The P&amp;CEO noted that the most significant way in which the College could evidence progress would be significantly improved achievement rates, particularly at the Coulsdon Campus. Predicted achievement rates would be part of the discussion with the FEC.</li> <li>• The VPF&amp;R reported that the FEC had asked for very detailed information on the College's finances ahead of the visit and that the FEC team included a financial specialist. Provision of this information was likely to cause a delay to the papers for the next Finance and Resources Committee. The P&amp;CEO clarified that the FEC would be assessing whether the College had the financial resources to support the required improvements.</li> <li>• The P&amp;CEO reported that she and the Chair would be meeting with the ESFA territorial team on 26 May 2023.</li> <li>• The P&amp;CEO reported that senior representatives from the Local Authority, which was being very supportive, had visited the College. The visit had included unscheduled visits to classes, where student behaviour had been good.</li> <li>• The final version of the SIP would need to be approved by the Board and by the DfE. Progress would be regularly monitored by the FEC. This would be in addition to the Ofsted monitoring visits to review the impact of the SIP. The first monitoring visit was likely to be take place in September/October 2023.</li> <li>• The Board queried when the SIP would come to the Board for approval. The P&amp;CEO responded that if it was not possible to bring the SIP to the July Board meeting it was likely that there would need to be an additional Board meeting early in the Autumn term 2023/24.</li> <li>• The Committees would also monitor progress against the SIP and regular progress updates would come to the Board.</li> <li>• On a positive note, the DoG reported that the DfE had recently agreed to assist with the College's recruitment of a SEND Governor through Peridot, who would support the recruitment and search process. The VPF&amp;R also reported that the College was one of the finalists for the Apprenticeship Provider of the Year award. The results would be known in early October 2023. The College was also due to receive a £3m overage payment on the Duppas Hill site.</li> <li>• The Chair noted that although the College might not agree with Ofsted's judgement, the focus now needed to be on improvement.</li> </ul> <p>The Corporation <b>NOTED</b> the P&amp;CEO's update.</p>
<p><b>4.</b></p>	<p><b>DATE OF NEXT MEETING</b></p> <p>Wednesday 12 July 2023 6pm – 8pm at the Croydon Campus</p>

**Signed:**

**Date:**