



UCC

UNIVERSITY
CENTRE
CROYDON

**YOUR
FUTURE
YOUR
WAY**

**HIGHER
EDUCATION
PROSPECTUS
2020/21**



OPEN EVENTS

We have a number of Open Events throughout the year where you can come and find out more, meet the tutors and get a tour of our facilities. You can register in advance by visiting www.croydon.ac.uk

Open Day Events

Wednesday 22nd January 2020 **5pm - 7pm**

Wednesday 1st July 2020 **4pm - 6.30pm**

REGISTER NOW!

WELCOME TO UNIVERSITY CENTRE CROYDON

I am delighted that you are considering studying with us. Education is life changing and has the potential to have a huge impact on your life and the life's of your current or future family. Education will give you access to opportunities that you would not otherwise have, both economically and socially.

The University Centre Croydon (UCC) is run in association with the highly prestigious University of Sussex, one of the most highly respected universities in the country. By studying with us here at UCC you will gain a University of Sussex accredited degree, right in the heart of Croydon.

UCC is one of the largest and longest established institutions providing Higher Education in London and South East England. We are very proud of the success of our students, the quality of teaching and support we provide and the state-of-the-art facilities and resources. In 2014, Ofsted judged the College as still being a good College with outstanding features. Our Higher Education was assessed by the Quality Assurance Agency as fully meeting UK academic standards within four areas of commended good practice including our approach to employability.

Here at UCC students are at the heart of all we do, as a UCC students you will benefit from individualised support, smaller class sizes than other HE institutions, and a very competitive tuition fee. We are proud to have a diverse range of students at UCC; whatever your age, background or prior qualifications we are sure to offer a course to help you reach your aspirations, feel confident about your skills and most of all Own Your Future.

I look forward to welcoming you as a student of University Centre Croydon.

CAIREEN MITCHELL
PRINCIPAL AND CHIEF EXECUTIVE



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020 8760 5934
admissions@croydon.ac.uk
www.croydon.ac.uk

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WHY STUDY AT UNIVERSITY CENTRE CROYDON?

SMALLER CLASS SIZES

We pride ourselves on providing smaller teaching groups, typically 15-20 students per class, which is very different from the experience offered at many other universities. Our commended tutorial system provides individual support to ensure that you are on track, and benefit from the regular guidance of your tutors.

EXPERT TUTORS

Our tutors are academically well qualified with great professional and commercial experience. They support you not only to achieve your potential but also help you to develop the skills that will make you more attractive to employers.

CAREER FOCUSED

We are committed to improving your career opportunities through the programmes we offer. That is why we develop your employability skills and bring employers into UCC to meet with you to ensure you have the best career options on graduation.

BEST VALUE

We offer degree programmes validated by the University of Sussex, at a price that is very competitive. We believe that our pricing increases accessibility to Higher Education to many whilst not compromising on quality and student experience.

INDIVIDUAL SUPPORT

Here at UCC we pride ourselves on the support and individual attention we give to everybody. All students have regular individual reviews with their personal tutor, where targets are set and reviewed. Before this review, the full teaching team will have met to discuss how things are going, and to identify what you need to do in order to achieve your potential. You and your tutor then agree a plan of action to make this happen, and this is discussed regularly throughout the year in a supportive and constructive way.

OUTSTANDING FACILITIES

The University Centre provides some of the best study facilities in London. UCC offers a Learning Resource Centre and library, lecture theatres and social learning spaces designed to encourage self-directed and group study opportunities.

The dedicated Higher Education learning space is designed to help you study in a sociable environment. There are study pods for group collaborations and a soft seating area for relaxed discussions, as well as a large student common room. We also provide open access IT areas and free Wi-Fi throughout the building.

CONVENIENT TIMETABLING

We offer streamlined timetables to our students. This enables our students to plan their study to fit their commitments around the course. Timetables are usually available at least one month before registration.

WHY STUDY IN CROYDON?

University Centre Croydon is situated in the centre of the London Borough of Croydon. A thriving, diverse area, Croydon has one of the largest populations in London with over 380,000 residents.

RETAIL

Croydon is one of the UK's largest commercial centres and is well-known for its busy retail facilities. The planned £1 billion development by Westfield Hammersmith is set to boost local economy and will be the biggest retail transformation since the 13th Century when Surrey Street Market was first established.

BUSINESS

There are over 14,000 businesses based in Croydon. Dubbed 'Silicone Valley of the South', Croydon has become a leading tech hub for businesses. With a growing variety of office space, businesses such as HMRC have recently moved to the area. Established in 2012, Croydon is also home to Croydon Tech City.

TRANSPORT LINKS

UCC is well connected with strong transport links connecting you to Central London, Greater London and the South East of England. Trains, trams and buses all stop right outside the University Centre. Central London is only 12 minutes away by train and it takes just 15 minutes to get to Gatwick Airport. The London Overground links up at West Croydon, connecting you to areas such as Whitechapel, Shoreditch and Hoxton.

Croydon also has London's only tram network, transporting over 29 million people a year around the borough and beyond.

SOCIAL

Croydon has a large variety of restaurants, brasseries, bistros and cafes offering cuisine from around the world, supporting the diverse communities living in Croydon. The thriving night time economy attracts more than 20,000 people every weekend to its wide range of bars, nightclubs and traditional pubs.

A branch of BoXPark opened in Croydon in 2016. The world's first pop-up food outlet is situated opposite UCC, fusing the concepts of modern street food and placing local and global brands side by side, creating a unique dining destination.

If that wasn't enough, Croydon boasts more green space than most neighbouring boroughs with over 120 parks to relax and unwind in.

CULTURAL

Croydon is home to festivals, theatres, markets and concerts. From Croydon PrideFest, Croydonites Festival of New Theatre, The Croydon Heritage Festival and The Croydon Performing Arts Festival, there is something for everyone.

The Fairfield Halls opens for business again in September 2019 after undergoing a refurbishment as part of a £5.25 billion regeneration programme. It will once again host shows, plays, concerts and even a Christmas panto.

LIVING

Another benefit is that the cost of living in Croydon is lower than in many other parts of London; but you still get facilities and infrastructure which are second to none.

BoXPark is situated opposite UCC, fusing the concepts of modern street food and placing local and global brands side by side



STUDENT SERVICES

LEARNING SUPPORT

We support students in a variety of ways and are committed to providing an inclusive education in a safe and positive environment.

Our Learning Support Service (Study Plus) provides a range of services offering support, advice and guidance for students with a wide range of learning difficulties and disabilities.

Our website (www.croydon.ac.uk) provides further information to help you understand what we can offer.

STUDENT ADVICE AND ADVOCACY SERVICE

HE students benefit from a Learning Support Practitioner who can support you during your studies.

The team offers an advice and support service that can help students with a range of issues including accommodation advice, financial advice and assistance, complex residency issues, social issues, health issues, emotional distress and legal issues. In some cases they will refer students to specialised external agencies.

The team has experience of working with all kinds of problems ranging from sudden and unexpected distress to long-standing issues.

CAREERS

The Next Steps team provide information, advice and guidance on all aspects of career planning and career decision making. During your studies, there are ample opportunities to meet employers, talk about careers and what is on offer in the workplace after UCC. In order to support you with your career and employability, students will undertake 30 hours of work experience a year. Many of our courses also include extended work placements which are a great opportunity to get real world experience in the workplace.

RESOURCES

45,000+
physical books

5,000+
electronic books

100,000+
Journal titles online

1 million+
TV & Radio
programmes

Students are given opportunities to develop their skills for work through enhancing their CVs and exploring career and future study prospects. There are also opportunities to take part in extended social projects and volunteering, providing valuable transferable skills.

LIBRARY AND LEARNING RESOURCES

The library offers a comprehensive range of resources, available both in print and electronic format.

Subject Librarians offer personalised one-to-one consultations and training on how to make the most of the resources available to you. There is also the option to attend group or class research skills sessions which will help you to get the most out of your course.

UCC has its own learning environment which provides learning materials and resources for all Higher Education programmes to enable students to make the most of their independent study time.

Photography, video, multimedia studios and specialist production areas are also available.

FEES AND FUNDING

FEES

We are committed to making Higher Education programmes accessible to everyone which means ensuring they are cost effective to the students without affecting their education. Our fees for full-time students in 2020/2021 are £6,000 per year.

FUNDING

Students can apply for funding from the Student Loans company. You can apply for tuition fee loans and maintenance loans to help with accommodation and everyday living while at university. Some students may also be eligible for maintenance grants or a Special Support Grant to help towards your studies; you can find out more from Student Finance.

The loan schemes mean you do not need to pay any of the fees up front plus you only start to pay the loans back once you are working and earning over £25,725 per year.

You will repay 9% of anything you earn above £25,000. For example, if you are earning £25,000 you will repay £30 per month. Anything left outstanding from your loan after 30 years will be written off. For a more detailed breakdown please visit www.gov.uk/student-finance.

DISABLED STUDENTS' ALLOWANCE (DSA) FOR UK STUDENTS

The Disabled Students' Allowance (DSA) provides extra financial help to UK Higher Education students to allow them to meet the extra costs of studying as a direct result of a mental health condition, disability or Specific Learning Difficulty (SpLD). It is a non-repayable grant based on need, not income.

You should apply for DSA via your Student Finance account. The DSA is usually paid to the student or directly to the organisation supplying the service or equipment. The application process can take up to 14 weeks so it's important to start it as soon as possible.

You may get help with the costs of:

- Specialist equipment or computer software
- A specialist support tutor
- Extra travel costs you have to pay because of your disability
- Other costs, like photocopying or printer cartridges

We can help you with your application, so come and talk to us to find out how we can support you with the application and any assessments you may need.

For further information visit www.gov.uk/student-finance

Please note fees for international students may vary – please refer to our website for details:

www.croydon.ac.uk/international

For individual advice please contact our Student Advice team on: **020 8686 5934**

WHY STUDY FOR A DEGREE?

Degrees allow you to develop your skills and understanding of a subject on a much deeper level. Research from the Institute of Fiscal Studies suggests students will earn more than those who left school at 16. Plus, graduates have a more positive attitude to diversity and equal opportunities in the workplace. This, along with a higher level of skillset compared to non-graduates means you are more valuable to businesses for your innovation and their economic growth.

UCAS Institution Code

University Centre Croydon: C92

Duration

Full time - 3 years

Fees

Full time UK students £6,000 per year

International fees vary so please discuss with our Admissions Team

There are course related costs not included in the fee, this can include books you may wish to purchase, printing costs and minimal cost of subsidised trips.

Academic Year 2020/2021

September 2020 - June 2021

Awarding/validation body

University of Sussex

Entry routes

There are a few routes onto our degree courses. Applicants can complete Level 3 courses - A Levels or BTECs, Apprenticeships or an Access course. **Applicants without these qualifications but relevant experience in the subject area will also be considered.**

How to apply

Please apply for all our degree courses on the UCAS website.

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croydon.ac.uk



admissions@croydon.ac.uk



+44 (0) 20 8760 5934

BA (HONS) BUSINESS & MANAGEMENT

UCAS course code: **N100**

COURSE OVERVIEW

The BA (Hons) Business and Management course, is designed to meet the needs of individuals looking for a vocationally-orientated degree programme which focuses on developing the Business and Management skills needed to fulfil a range of management roles within Business. The course develops an in depth and integrated understanding of the main business functions within a contemporary international context. Whether you wish to build a career with a multinational, a small local company or start your own business, you can gain the skills and insight to enable you to achieve your ambitions.

COURSE HIGHLIGHTS

The degree is structured into two semesters each academic year and in each semester three modules will be studied.

In year 1, you will gain a working understanding of a business environment, business finance and accounting, marketing and people management. Modules will introduce both the fundamentals of management studies and the basic concepts and skills necessary for a broad understanding of the complex environment within which businesses operate. The combination of modules will give you a solid basis from which to build your understanding of the fundamental principles of business practice.

In year 2, you will study Management and Financial Accounting, Marketing and Brand Management and Managing Process and Operations and develop an in-depth understanding of these aspects of business activity. You will also have the opportunity to study key business theories and practice in an organisational context to enhance your entrepreneurial skills. Furthermore, you will be able to develop your knowledge of international business, primarily through modules in International Business and Globalisation and Entrepreneurship.

In year 3 you will conclude your studies with the International Marketing Strategy ensuring that you are able to correctly identify the strategic options and practical approaches when looking to market products and services on a global basis; and Contemporary issues in Management which will provide you with a comprehensive insight into the current challenges facing managers. You will then complete a final project investigating an authentic business issue. The aim of the final year is to consolidate knowledge and understanding through an opportunity to undertake independent research into an area of business related interest.

ASSESSMENT

We use a range of assessment strategies and methods including assignments, examinations and presentations.

Whether you are delivering a presentation or pitching your business idea in a Dragon's Den; your creativity, business acumen and knowledge and skills will be developed as well as being assessed.

CAREER OPPORTUNITIES AND FURTHER STUDY

Past students now work in a range of professional occupations both in the private and public sector. Students have also successfully gone on to complete Masters and professional qualifications and many start and run their own businesses.

ENTRY REQUIREMENTS

A minimum of **80 UCAS points** from:

- AS/A2 level (must include at least one A2) or other equivalent advanced level; or
- BTEC National Award/Certificate/Diploma in a related subject; or
- A pass in a relevant Access to HE qualification; or
- Other UK/Overseas Level 3 qualifications, recognised by UCC as equivalent to the above.

In addition we require:

- A pass in English Language at GCSE at grade C or above; or
- A level 2 Functional Skill English; or
- IELTS test at band 6.0 or above with a minimum overall score of 6.0 with a minimum of 6.0 in reading and writing and 5.5 in speaking and listening; or
- Level 2 literacy demonstrated through UCC's internal assessment procedures; or
- Another qualification which UCC recognises as equivalent to the above.

Mature applicants may be considered on relevant experience without having the required tariff points.

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BA (HONS) BUSINESS & LAW

UCAS course code: **N1M1**

COURSE OVERVIEW

The BA (Hons) Business and Law is designed to meet the needs of an individual looking for a vocationally-orientated degree programme which focuses on developing Business skills with legal stance and insight. The programme will enable you to enter a range of job roles within Business and Law. The focus of the programme is to provide you with a solid understanding of the Business world both nationally and on a global platform, coupled with an integral knowledge and understanding of related legal aspects.

I love the elements which can be added to this course, like Law, Marketing and the Finance side of a Business.

Pariss Strain, 2019

COURSE HIGHLIGHTS

The degree is structured into two semesters each academic year and in each semester three modules will be studied.

In year 1, you will gain a working understanding of the English Legal System with particular focus on the law of contract and tort within the business environment. The Business modules will introduce both the fundamentals of management studies and the basic concepts and skills necessary for a broad understanding of the complex environment within which businesses operate. The combination of these modules will give you a solid basis from which to build your understanding of the fundamental principles of legal and business practices.

In year 2, you will study Company Law, Employment Law and the Law of Intellectual Property giving you an in depth understanding of the legal effects and consequences that are likely to arise within a business setting and exploring the legal issues relating to conducting business in a global setting. You will also have the opportunity to study key Business theories and practice in an organisational context to enhance your entrepreneurial skills. Furthermore, you will be able to develop your knowledge of international business, primarily through modules in International Business and Globalisation and Entrepreneurship.

In year 3, you will conclude your legal studies with the Law of Remedies, ensuring that you are able to correctly identify the remedy sought and the mechanisms available to the parties in a civil action; and Negotiation and ADR, which will provide you with the valuable skill of negotiation whilst exploring alternative, more cost effective, avenues for dispute resolution.

You will then complete a final project in a law related field. The aim of the final year is to consolidate knowledge and understanding through an opportunity to undertake independent research into an area of law related interest.

ASSESSMENT

We use a variety of assessment approaches including course work (essays, reports and reflections) as well as presentations and examinations.

Whether you are delivering a presentation or arguing a point of law; your creativity, business acumen and legal knowledge and skills will be developed as well as being assessed.

ENTRY REQUIREMENTS

A minimum of 80 UCAS points from:

- AS/A2 level (must include at least one A2) or other equivalent advanced level; or
- BTEC National Award/Certificate/Diploma in a related subject; or
- A pass in a relevant Access to HE qualification; or
- Other UK/Overseas Level 3 qualifications, recognised by UCC as equivalent to the above.

In addition we require:

- A pass in English Language at GCSE at grade C or above; or
- A level 2 Functional Skill English; or
- IELTS test at band 6.0 or above with a minimum overall score of 6.0 with a minimum of 6.0 in reading and writing and 5.5 in speaking and listening; or
- Level 2 literacy demonstrated through UCC's internal assessment procedures; or
- Another qualification which UCC recognises as equivalent to the above.

Mature applicants may be considered on relevant experience without having the required tariff points.

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BA (HONS) CRIMINOLOGY, PSYCHOLOGY & SOCIAL JUSTICE

UCAS course code: **2H60**

COURSE OVERVIEW

This Criminology, Psychology and Social Justice programme will provide you with the skills to understand and assess the dilemmas of crime and justice in contemporary society. Grounded in a broad base of practical knowledge and the applied insights of Criminology, Psychology and Social Justice, this BA Honours degree programme gives you depth of understanding in the fields as well as the subject specialist skills of professional practice needed to succeed in the contemporary economy.

The programme develops your ability to critically engage in key debates within the field, conduct theoretical analysis, and gain the tools necessary to understand the social, psychological, political, economic and cultural contexts of crime, justice, security and disorder.

The programme is designed to produce graduates who have both a theoretical and practical understanding of the disciplines, at not only an individual level but also on a community and global scale.

This opens wide career prospects for graduates both within and outside of the local area. In addition, the degree is an ideal foundation for progression to study at Master's level, on a programme in any one of the individual disciplines or in a combination of them.

COURSE HIGHLIGHTS

UCC specialises in providing a supportive learning environment through the course structure and the small group seminars in which you will participate. As part of providing a quality experience for all UCC students, personal tutors play a crucial role in ensuring you get the help, support and guidance you need to succeed.

Each learner has an allocated personal tutor, who will provide academic and personal support in the development of your learning over the course of your time at UCC.

You will receive excellent tuition and academic/pastoral support from those who are actively researching in areas of criminology, psychology, and social justice using innovative teaching methods that are proven to enable adults to learn more effectively.

There are opportunities to evaluate and use empirical evidence in relation to topics such as the Transatlantic Slave Trade, the construction of childhood, the evolution of cities and the impact on society; Freud and psychoanalysis by visiting museums and workshops dedicated to the history of these subjects, their impact and lasting legacy.

In the Volunteering and Personal Professional Development module you will get the opportunity to apply theory and research skills to a practical situation by working in an organisation dealing with those who are affected by crime.

ASSESSMENT

UCC cultivates a scholarly approach early on in the programme by adopting an *assessment for learning* strategy, where assignments are designed to encourage independent research, peer collaboration, simulations of knowledge production and cognitive elaboration.

The aim of assessment is to promote a culture of knowledge-exchange through the duration of the programme. Therefore, assessment of your progress will be varied and via a combination of coursework including essays, case studies, seminar presentations, group and individual oral presentations, poster presentations, examination, dissertation, and reflective reviews of placement opportunities.

CAREER OPPORTUNITIES AND FURTHER STUDY

The aim of the Criminology, Psychology, and Social Justice degree course at UCC is to produce graduates equipped with the critical attributes of flexibility and practised knowledge in order that they may realise their potential as reflective practitioners within public, civil society, and third-sector bodies.

Areas that you could work in include the administration of criminal justice, provision of social care, policing, probation, mental health and allied education, community support services and many other professions.

Postgraduate opportunities are varied and could be in any of the fields above through further study of Criminology, Psychology, Sociology and Social Justice, Forensic Psychology or any other combination.



ENTRY REQUIREMENTS

A minimum of 80 UCAS points from:

- AS/A2 level (must include at least one A2) or other equivalent advanced level; or
- BTEC National Award/Certificate/Diploma in a related subject; or
- A pass in a relevant Access to HE qualification; or
- Other UK/Overseas Level 3 qualifications, recognised by UCC as equivalent to the above.

In addition we require:

- A pass in English Language at GCSE at grade C or above; or
- A level 2 Functional Skill English; or
- IELTS test at band 6.0 or above with a minimum overall score of 6.0 with a minimum of 6.0 in reading and writing and 5.5 in speaking and listening; or
- Level 2 literacy demonstrated through UCC's internal assessment procedures; or
- Another qualification which UCC recognises as equivalent to the above.

Mature applicants may be considered on relevant experience without having the required tariff points.

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BA (HONS) EARLY CHILDHOOD STUDIES

UCAS course code: **L520**

COURSE OVERVIEW

This BA (Hons) in Early Childhood Studies is designed to enable you to develop the knowledge, skills and competency with which to work as a senior practitioner in Early Years.

This three year full-time degree is designed to provide an excellent career opportunity for those who already work in an Early Years setting but who do not have a recognised higher level qualification, and also for those who want to begin working with children aged 0-8 years and their families.

The programme provides the opportunity to study early childhood from a broad, multidisciplinary perspective with strong emphasis on experiential practice, observations and professional reflections.

Successful completion of the course leads some students to undertake initial teacher training while others gain managerial posts in Early Years or other related aspects of local authority provision. Some students progress to further study, for example higher level degree courses (e.g. Master's Level in Family and Community Work or Education).

COURSE HIGHLIGHTS

This course is taught by lecturers who all have professional experience in the sector, and you will be allocated a personal tutor with whom you are expected to work closely.

Modules studied include: Early Years Provision and Curricula, Safeguarding and Children's Welfare, Leadership and Development and Early Learning and Development.

Classes are small and friendly and use a variety of teaching and learning styles including group work, discussion, role play, lectures and independent study. You will also have the opportunity to learn in the workplace and you will be required to undertake self-directed work placements in settings of your choice.

Opportunities to learn from external guest lectures, as well as educational visits are also available. The course has good links with local employers who offer work placements.

ASSESSMENT

Progress is based on continuous assessment across six semesters. This process uses a range of approaches including reports, essays, seen exams, group presentations and reflective portfolios as well as observed practice experience.

CAREER OPPORTUNITIES AND FURTHER STUDY

On completion of this course, students will have attained the experience and disciplined characteristics of the role of a 'Senior Practitioner', and may choose either to continue working and/or to further their studies.

Students may gain employment at supervisory or management levels within an Early Years setting.

Former students have progressed to Senior Practitioner roles, Children and Families Support Work and postgraduate courses in Education or Family and Community work.

Croydon College is very accessible with supportive lecturers, always on hand to help.

Agnes Rodeles Pangam, 2019

ENTRY REQUIREMENTS

A minimum of 80 UCAS points from:

- AS/A2 level (must include at least one A2) or other equivalent advanced level; or
- BTEC National Award/Certificate/Diploma in a related subject; or
- A pass in a relevant Access to HE qualification; or
- Other UK/Overseas Level 3 qualifications, recognised by UCC as equivalent to the above.

In addition we require:

- A pass in English Language at GCSE at grade C or above; or
- A level 2 Functional Skill English; or
- IELTS test at band 6.0 or above with a minimum overall score of 6.0 with a minimum of 6.0 in reading and writing and 5.5 in speaking and listening; or
- Level 2 literacy demonstrated through UCC's internal assessment procedures; or
- Another qualification which UCC recognises as equivalent to the above.

Mature applicants may be considered on relevant experience without having the required tariff points.

Applicants should have some experience (paid or voluntary) of working with children aged from birth to eight years and their families.

International students would need to have an IELTS score of 6.0.

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FOUNDATION DEGREE PUBLIC HEALTH & SOCIAL CARE - 2 YEARS - LEVEL 4 - LEVEL 5 LEADS ONTO BA (HONS) PUBLIC HEALTH & SOCIAL CARE - 1 YEAR TOP-UP AT LEVEL 6

UCAS course code: **LL45**

COURSE OVERVIEW

This two year full-time foundation degree course is suitable both for those who have experience of working in health or care and those who wish to enter this sphere of work, having completed a full Level 3 qualification. The course can lead onto the BA (Hons) in Public Health & Social Care.

The course is designed to enable you to develop knowledge, skills and competency with which to engage in contemporary aspects of public health and social care.

Public health addresses key preventative health measures and this is balanced with an approach to social care provision as a response to illness and disorder. These twin elements are applied to community and personal health, and to the type and appropriateness of support.

COURSE HIGHLIGHTS

The course is taught by lecturers who all have professional experience in the sector, and you will be allocated a personal tutor with whom you are expected to work closely.

Modules studied include: Risk Assessment; Health and Health Needs; Understanding Self and Communication with Others; Social Care and Values; Ethical Issues and Decision-making; and Health and the Environment.

Classes are small and friendly and use a variety of teaching and learning styles including group work, discussion, role play, lecture and independent study. You will also have the opportunity to learn in the workplace and you are required to undertake self-directed work placements in settings of your choice.

Opportunities to learn from external guest lectures, as well as visits to relevant institutions are available.

ASSESSMENT

Progress is based on continuous assessment across four semesters. This process uses a range of approaches including reports, essays, seen exams, group presentations and reflective portfolios as well as the incorporation of practice experience.

CAREER OPPORTUNITIES AND FURTHER STUDY

Successful completion of the Foundation Degree provides the opportunity to progress to the BA (Hons) - Public Health and Social Care at University Centre Croydon. This Degree course is only available to students who have completed the FdA - Public Health and Social Care here at UCC.

The broad nature of this course creates the possibility for careers in a number of areas. These include:

- Health promotion
- Social care (domiciliary and/or residential care)
- Youth work
- Mental health
- Learning disability
- Community care/support
- Health and safety
- Drug and Alcohol support

Former students have progressed to senior care roles, housing support work, youth support work, welfare advice and postgraduate courses in Social Work, Occupational Therapy and other professions allied to medicine.

ENTRY REQUIREMENTS

A minimum of 48 UCAS points from:

- AS/A2 level (must include at least one A2) or other equivalent advanced level; or
- BTEC National Award/Certificate/Diploma in a related subject; or
- A pass in a relevant Access to HE qualification; or
- Other UK/Overseas Level 3 qualifications, recognised by UCC as equivalent to the above.

In addition we require:

- A pass in English Language at GCSE at grade C or above; or
- A level 2 Functional Skill English; or
- IELTS test at band 6.0 or above with a minimum overall score of 6.0 with a minimum of 6.0 in reading and writing and 5.5 in speaking and listening; or
- Level 2 literacy demonstrated through UCC's internal assessment procedures; or
- Another qualification which UCC recognises as equivalent to the above.

Mature applicants may be considered on relevant experience without having the required tariff points.

International students would need to have an IELTS score of 6.0.

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WHY STUDY FOR A HNC/HND OR LEVEL 4 COURSE?

All these courses provide a wide-range of study programmes for those who wish to pursue or advance their career. The HNC courses are aimed at developing professional, self-reflecting individuals who are able to meet the demands of employers in the chosen sector and adapt to a constantly changing world. The Level 4 courses are aimed at those wanting to continue their education through applied learning.

UCAS Institution Code

University Centre Croydon: C92

Fees

Please contact our Finance Team for more information.

International students should refer to the website.

There are course related costs not included in the fee, this can include books you may wish to purchase, printing costs and minimal cost of subsidised trips.

Academic Year 2020/2021

September 2020 – June 2021

Entry routes

There are a few routes onto our HNC and Level 4 courses. Applicants can complete Level 3 courses – A Levels or BTECs, Apprenticeships or an Access course. **Applicants without these qualifications but relevant experience in the subject area will also be considered.**

How to apply

Please apply for all our degree courses on the UCAS website. Level 4 courses, please register your interest on our website.



croydon.ac.uk



admissions@croydon.ac.uk



+44 (0) 20 8760 5934

LEVEL 4 HNC – BUSINESS

Duration: Full time - 1 year
Awarding/validation body: Pearson

COURSE OVERVIEW

Higher Nationals in Business provide a wide-ranging study of business and are designed for those who wish to pursue or advance their career in business and/or progress to further study or training. The courses aim to develop professional, self-reflecting individuals who are able to meet the demands of employers in the business sector and adapt to a constantly changing world.

COURSE HIGHLIGHTS

The BTEC Level 4 Higher National Certificate in Business is aimed at those wanting to continue their education through applied learning. It offers a broad introduction to the subject area through core units in:

- Business and the Business Environment
- Marketing Essentials
- Human Resource Management
- Management and Operations
- Management Accounting
- Managing a Successful Business Project (Pearson-set unit)

It also enables the acquisition of skills and experience through units in Entrepreneurship, Small Business Management and Innovation and Commercialisation or Business Law.

ASSESSMENT

The qualification is assessed entirely by course-work with assessment for one unit set by the awarding body Pearsons.

CAREER OPPORTUNITIES AND FURTHER STUDY

On successful completion of the course you will be able to enter employment/continue employment or progress onto a university degree.

ENTRY REQUIREMENTS

- BTEC Level 3 qualifications **OR** a profile of A Level grades, **OR** an equivalent level qualification.
- Applications are also invited from those without formal qualifications but who have relevant life and/or work experience.
- The Pearson Edexcel *BTEC Higher National qualifications* are accredited on the Qualification and Credit Framework (QCF) for learners aged 18 years and over.
- Students for whom English is a second language should have good exam results or a competent background in the English language.
- If you meet the minimum entry requirements (and there are still places available) you will be invited for an interview where you will have the opportunity to find out more about the course and tell us why you are interested in this subject area.

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LEVEL 4 HNC - CONSTRUCTION AND THE BUILT ENVIRONMENT BTEC DIPLOMA

Duration: **Part time - 2 years**
Awarding/validation body: **Pearson**

COURSE OVERVIEW

This course is designed for those who have experience of working in construction and it will enhance your career prospects in the industry.

This programme will develop your understanding of current health, safety, and welfare legislation and you will develop the skills to undertake risk assessments. You will also learn the techniques of how site investigation and evaluation can influence the design, construction, and maintenance of buildings and their substructures. We will provide opportunities for you to develop your skills in using analytical methods and statistics to solve problems as well as an understanding of the properties and structural behaviour of construction materials. You will also discover how market forces and government policies influence the construction industry.

This course is a practitioner (skills-based) programme based on core areas that analyse building energy requirements in terms of the external environment and internal space and the effect of this built environment on energy resources. It considers the principles and analysis of associated building engineering systems, leading to the understanding of control, simulation, and modelling techniques.

This course is made up of eight units – you will complete four

mandatory units and four specialist units. The specialist units will enable you to study particular areas in depth. Through a group assignment, you will develop the skills needed to manage a project from the design stage through to its implementation.

COURSE HIGHLIGHTS

This programme is delivered by our fully qualified and professional staff who are all experienced construction practitioners, having worked as site operatives, site managers, and quantity surveyors.

You will have the opportunity to undertake enrichment activities outside of Croydon College, with regular trips to exhibitions such as Eco-Build at the Excel Centre and on-site visits to construction sites.

A key distinguishing feature of the college is our links with employers and the ways in which we incorporate this into your learning, with employers attending our popular employability events.

ASSESSMENT

Assessment is based on a combination of coursework, assignments, and some exams and assessment will vary from unit to unit.

You will also be required to undertake some group and project work.

ENTRY REQUIREMENTS

One or more of the following:

- BTEC Diploma at Level 3 or equivalent in an appropriate area
- A Level profile which demonstrates strong performance in a relevant subject area. This profile is likely to be supported by GCSE grades A* to C in maths and a science
- Other related Level 3 qualifications
- An Access to Higher Education Certificate awarded by an approved further education institution
- Relevant work experience

CAREER OPPORTUNITIES AND FURTHER STUDY

A key progression path after studying this course is to the second or third year of a degree programme, or you could progress to a professional qualification offered by institutions such as the Chartered Institute of Architectural Technologists (CIAT), the Royal Institution of Chartered Surveyors (RICS), the Institution of Civil Engineers (ICE) and many more.

Alternatively, you could enter in to employment as this course can open doors to careers with design consultants and contractors.



HNC L4/HND L5 ART AND DESIGN

(2 specialist pathways, Fashion and Textiles, Photography, Graphic Design, Digital Design and Art Practice)

Duration: **Full time - 1 year**
Awarding/validation body: **Pearson**

COURSE OVERVIEW

The purpose of BTEC Higher National Certificate in Art and Design is to develop students as professional, self-reflecting individuals able to meet the demands of employers in the creative industries sector and adapt to a constantly changing world. The qualifications aim is to widen access to higher education and enhance the career prospects of those who undertake them.

This qualification has been designed to meet the needs of the contemporary creative industries. This dynamic and rapidly changing sector of the global economy covers a wide range of subjects, including those of art and design. The pathways of this qualification are intended to provide students with opportunities to explore the creative industries through a focused curriculum that prepares them for further degree-level studies or working in the industry.

COURSE HIGHLIGHTS

The Level 4 course is a Full Time Course over 1 academic year. You will complete 8 Units each worth 15 credits at L4. On successful completion of the course you will be able to enter employment in the Creative Industries sector such as the fashion industry or continue employment or progress onto a university degree.

At Level 4 students will develop a broad knowledge and awareness of key aspects of the creative industries sector through four core units, which includes one unit assessed through a Pearson-set assignment.

The core units are:

- Professional Development
- Contextual Studies
- Individual Project (Pearson-set)
- Techniques & Processes

Depending on the 'specialist pathway', at Level 4, students will undertake a further three specialist units (related to their Level 4 pathway) from:

- Materials & Structures
- 3D Practices
- Computer Aided Design (CAD)
- Pattern Cutting & Garment Making
- Fashion & Textiles Practices
- Lighting for Photography
- Photographic Practices
- Screen-based Practices
- Typography
- Graphic Design Practices
- Digital Design Practices
- Media Practices
- Material Practices
- Art/Craft Production

The centre can also choose a further optional unit at Level 4 from the following:

- Packaging Design
- Ceramic & Glass
- Fashion Accessories
- Fashion Collection
- Printmaking
- Visual Merchandising
- Surveying & Measuring
- Darkroom Techniques
- Textile Technology
- Communication in Art & Design
- Workflows
- Surface Design
- Visual Narratives



ASSESSMENT

The Higher National Certificate (HNC) is a Level 4 qualification made up of 120 credits. It is usually studied full-time over one year, or part-time over two years. The Higher National Diploma (HND) is a Level 4 and Level 5 qualification made up of 240 credits. It is usually studied full-time over two years, or part-time over four years.

You will be assessed by completing written assignment work to show understanding of theory and projects and completed art and fashion exhibitions and displays which will show understanding of theory into practice.

You will also benefit from opportunities for deeper learning, where you are able to make connections between units and select areas of interest for detailed study. In this way BTEC Higher Nationals provide a vocational context in which students can develop the knowledge and academic study skills required for progression to university degree courses, including:

- Active research skills
- Effective writing skills
- Analytical skills
- Critical thinking
- Creative problem-solving
- Decision-making
- Team building
- Exam preparation skills
- Digital literacy
- Competence in assessment methods used in higher education.

To support you in developing these skills in your students, we have developed a map of Higher Education relevant transferable and academic study skills.

BTEC Higher Nationals consist of core units, specialist units and optional units:

- Core units are mandatory
- Specialist units are designed to provide a specific occupational focus to the qualification.
- Required combinations of optional units are clearly set out in the course content.

All units are usually 15 credits in value, or a multiple thereof. These units have been designed from a learning time perspective, and are expressed in terms of

- Qualification credit value: a minimum of 120 credits. This is made up of eight units, each with a value of 15 credits.
- **Total Guided Learning (GL)** Higher National Certificate (HNC) = 480 hours
- There is a required mix of core, specialist and optional units totalling 120 credits.

Some examples of activities which can contribute to Guided Learning include:

- Classroom-based learning supervised by a tutor
- Work-based learning supervised by a tutor
- Live webinar or telephone tutorial with a tutor in real time
- E-learning supervised by a tutor in real time
- All forms of assessment which take place under the immediate guidance or supervision of a tutor or other appropriate provider of education or training, including where the assessment is competence-based and may be turned into a learning opportunity.

CAREER OPPORTUNITIES AND FURTHER STUDY

Graduates successfully completing the BTEC Higher National Certificate in Art and Design will be able to demonstrate a sound knowledge of the basic concepts

of art and design. They will be able to communicate accurately and appropriately and they will have the qualities needed for employment that requires some degree of personal responsibility. They will have developed a range of transferable skills to ensure effective team working, independent initiatives, organisational competence and problem-solving strategies. They will be adaptable and flexible in their approach to Art and Design, show resilience under pressure, and meet challenging targets within a given resource.

ENTRY REQUIREMENTS

- BTEC Diploma at Level 3 or equivalent in an appropriate area; or
- A Level profile which demonstrates strong performance in a relevant subject area; or
- Other related Level 3 qualifications; or
- An Access to Higher Education Certificate awarded by an approved further education institution; and
- A GCSE at grade 9-4/A*-C (or equivalent) in English and Mathematics; or
- English and Mathematics assessed at Level 2 or above by College assessment.

Mature applicants may be considered on relevant experience without having the required entry requirements. However, an interview will always be required.

APPRENTICESHIPS

Want to earn a wage, develop work-based skills and learn at the same time? If you thought learning was something that could only happen in a classroom, then think again. Our Apprenticeships will provide you with a challenging and rewarding experience.

An Apprenticeship gives you the opportunity to combine on-the-job and off-the-job learning and helps you develop valuable workplace, professional and academic skills in your first step towards a successful career.

Apprenticeships are work-based training programmes designed around the needs of employers; they lead to nationally recognised qualifications and are available in a wide variety of

industry sectors, with employers ranging from large national companies such as Sainsbury's and BMW to smaller local companies. Around 150,000 employers offer Apprenticeships in more than 200,000 locations. Croydon College is one of South London's leading providers of Apprenticeships, so it is a great place to start your journey.

Apprenticeships are available at Intermediate, Advanced and Higher (degree) levels, covering more than 170 industries and 1,500 job roles.

If you want to learn the trade of your choice and earn as you go, an Apprenticeship might just be the thing for you.

Course Title	Level 4	Level 5
Associate Project Manager (Business and Professional Administration)	●	
Data Analyst	●	
HR Consultant/Partner		●
Learning and Skills Teacher (PGCE)		●
Marketing Executive	●	
Operations/Departmental Manager		●
Professional Accounting/Taxation Technician	●	
Construction Management: Construction Site Supervision	●	
Facilities Manager	●	
Building Services Engineering Technician	●	

WHO WE WORK WITH

Below are some examples of the Employers Croydon College Apprentices work with:



FURTHER INFORMATION

If you require further information either as a student or a business owner, please do not hesitate to contact the Apprenticeship Team on **020 8686 5700** or **apprenticeships@croydon.ac.uk**. Alternatively, drop into Croydon College Monday to Friday between 9am - 5pm.

TESTIMONIALS

I wanted a career in construction with a physical role and the opportunity to use my brain. I enjoy problem solving so pipe fitting seemed the natural trade to pick. It's hard work but really rewarding plus I get to work with a good group of lads.

Steve, Apprentice
Battersea Power Station

I feel that I am now much more useful as an employee because of the skills I have learnt through my Apprenticeship with Croydon College. I am more employable and as a young person feel that gaining basic skills with the college and experience with my employer will set me in good stead for my future career in hospitality.

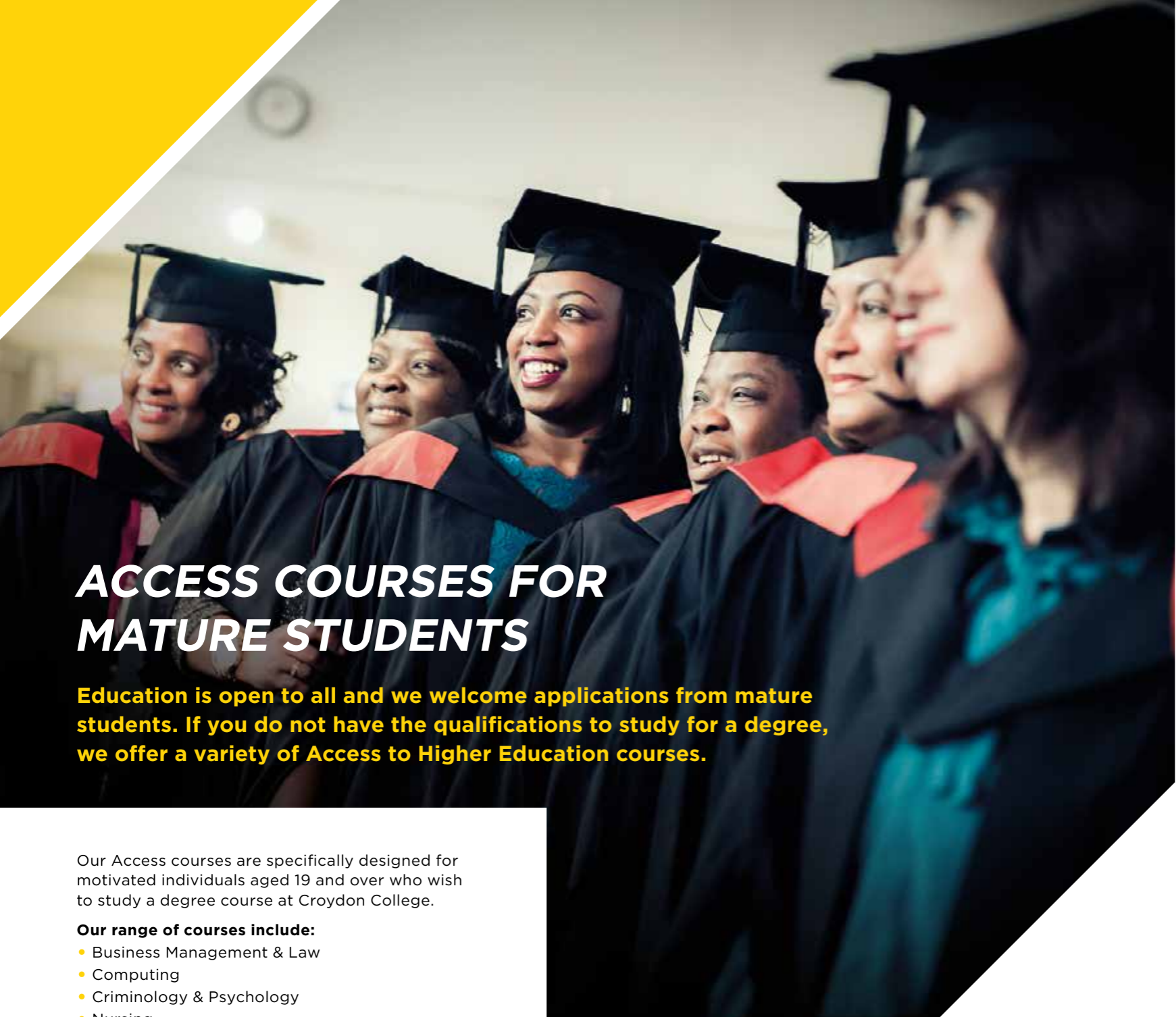
Shanneka, Hospitality Supervision and Leadership Apprentice
Beanies

I always wanted to become a teacher before I came to the College, but I didn't know how to become one. Croydon College gave me a step-by-step plan to get where I wanted to be. I wouldn't have known about the opportunities available to me if I hadn't studied my apprenticeship here.

Christina, Apprentice
Children and Young People's Workforce

Our Apprentice, Leisha, is fantastic; she has an incredible attitude and work ethic, and is a credit to the salon and Croydon College.

Ludovic Jehanno, Co-Owner
Mikael & Ludovic Hair salon, Warlingham



ACCESS COURSES FOR MATURE STUDENTS

Education is open to all and we welcome applications from mature students. If you do not have the qualifications to study for a degree, we offer a variety of Access to Higher Education courses.

Our Access courses are specifically designed for motivated individuals aged 19 and over who wish to study a degree course at Croydon College.

Our range of courses include:

- Business Management & Law
- Computing
- Criminology & Psychology
- Nursing
- Nursing & Health Sciences
- Science
- Social Work
- Health and Social Care
- Primary Teaching
- Engineering

All students who successfully complete a Level 3 Access course are guaranteed an offer on one of our Higher Education courses.

For further information or to talk through your options, contact our Admissions team on:

-  **croydon.ac.uk**
-  **admissions@croydon.ac.uk**
-  **+44 (0) 20 8760 5934**

HOW TO APPLY

University Centre Croydon offers a variety of courses, so there are number of ways to apply.

BA (HONS) DEGREES/FOUNDATION DEGREES

For any of these types of full-time qualifications, you must apply through UCAS. There are full instructions available for all applicants at www.ucas.com and advice on our website, www.croydon.ac.uk.

Depending on which type of applicant you are, you will also be able to seek advice from your teacher or careers advisor. International students; your college or other overseas organisations, such as British Council offices can offer advice.

PART TIME AND PROFESSIONAL COURSES

You can apply to us directly via the relevant course page on our website for any of these courses. Alternatively, you can collect an application form in person at one of our open events or by visiting the University Centre.

All completed application forms should be returned to:

University Centre Admissions
University Centre Croydon, College Road, Croydon CR9 1DX

Any queries please get in touch:
T: **020 8760 5934** E: admissions@croydon.ac.uk

WHAT HAPPENS AFTER I APPLY?

If you have applied through UCAS, you will receive an acknowledgement from them and, shortly after, we will be in touch to either offer you a place or arrange an interview. If you have applied for an Art, Design and Media course, you may need to bring a portfolio of recent work to the interview.

If you have applied directly to us, we will acknowledge receipt of your application within five working days and pass on your details to the appropriate admissions tutor for your course. We will then arrange an interview for you with one of the course tutors to discuss your application and for you to find out more about both the University Centre and the course.

LATE APPLICATIONS AND CLEARING

In July and August, those full time applicants who are applying late, who do not currently hold an offer or who have not met the conditions of an offer may be able to apply directly to us. Places are limited and only available on courses that are not yet full. Details of these courses are available on the UCAS website, on the UCC website, or by calling the Clearing helpline number listed.

UCAS IMPORTANT INFORMATION

UCAS: www.ucas.com

Applications fees:
2-5 choices £24 or 1 choice £13

UCAS Customer Service Unit contact details:

UK callers:
0871 468 0468

Outside the UK:
+44 (0) 871 468 0468

If you have hearing difficulties, please use these details:

UK callers, use the Text Relay service on:
18001 0871 468 0468

Outside the UK:
+44 (0) 151 494 1260
(text phone) and ask the operator to dial **0871 468 0468**

UCC DETAILS

Institution code for University Centre Croydon: **Croydon: C92**

UCC clearing contact:
www.croydon.ac.uk/clearing

UCC clearing helpline:
020 8760 5994*

**Please note, this telephone number is only operational during the clearing process.*

QUALIFICATIONS

UCAS points can come from different avenues. Here is a breakdown of courses, grades and their point scoring. For more information about UCAS tariff points and how they work, please visit www.ucas.com

A LEVELS

A Levels		AS Levels	
A*	56		
A	48	A	20
B	40	B	16
C	32	C	12
D	24	D	10
E	16	E	6

BTEC NATIONALS

BTEC National Certificate	
Distinction*	28
Distinction	24
Merit	16
Pass	8

BTEC National Extended Diploma		BTEC National Diploma	
D*D*D*	168	D*D*	112
D*D*D	160	D*D	104
D*DD	152	DD	96
DDD	144	DM	80
DDM	128	MM	64
DMM	112	MP	48
MMM	96	PP	32
MMP	80		
MPP	64		
PPP	48		

BTEC National Extended Diploma		BTEC National Diploma	
D*D*	84	D*	56
D*D	78	D	48
DD	72	M	32
DM	60	P	16
MM	48		
MP	36		
PP	24		

GCSEs

You must have GCSE English and Maths at Grade C/Grade 4 or above to study at UCC.

Current GCSE grade structure from 2018	Old GCSE grade structure up until 2017
9	
8	A*
7	A
6	
5	B
4	C
3	D
2	E
1	F
	G
U	U

Please note, applicants who do not already possess qualifications should contact the Admissions Office to discuss their qualifications or relevant work experience on: **020 8760 5934** or email admissions@croymdon.ac.uk

CONTACT US

The Admissions Team are always on hand to answer questions about applications. To find out more about specific courses, please visit us on one of our open events; Course Tutors will be on hand to discuss courses and discuss whether it's the right course for you.

croymdon.ac.uk
admissions@croymdon.ac.uk
+44 (0) 20 8686 5700

HOW TO FIND US

Address

University Centre Croydon, College Road, Croydon, CR9 1DX

Bus

There are a number of bus routes which stop in Croydon. Please visit tfl.gov.uk

Train

East Croydon station is a 2 minute walk
 West Croydon is a 10 minute walk.

Parking

There are several public car parks within a 5 minute from UCC.

OPEN EVENTS

These are the perfect opportunity to come and discuss your options.

Wednesday 22nd January 2020

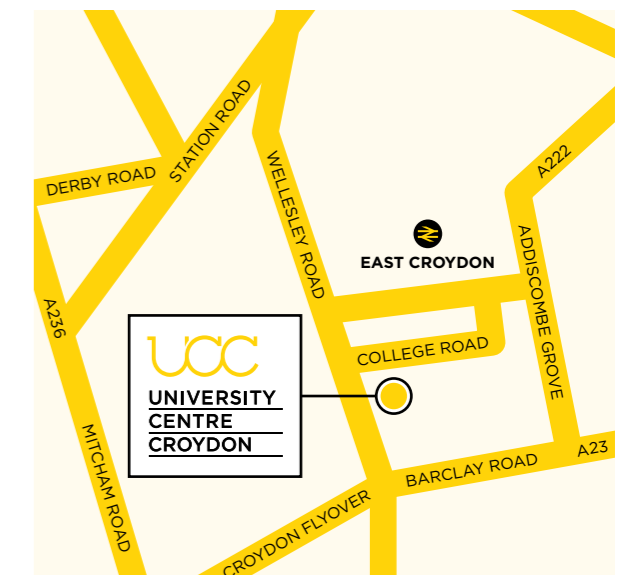
5pm - 7pm

Thursday 26th March 2020

4pm - 6.30pm

Wednesday 1st July 2020

4pm - 6.30pm



PLEASE NOTE Due to the period between prospectus publication and registration, circumstances may change due to factors beyond our reasonable control and therefore it may sometimes be necessary to vary the content of the course, fees of the course or services described in the prospectus. We will use all reasonable endeavours to ensure that changes are kept to a minimum, but if we are required to make any material changes to your course (as described in the offer letter and/or prospectus) before you register at the University Centre, we shall bring these to your attention as soon as possible and if you reasonably believe that the proposed change will prejudicially affect you, you may cancel the contract and withdraw your application for the course without any liability to us for course fees (even if the cancellation period has expired).

We will use all reasonable endeavours to deliver all courses described in the prospectus. However, if there are not sufficient applicants either to make a course viable or to deliver a quality student experience, we may cancel the course. If you have received an offer for any course described in the prospectus, but we discontinue the course prior to you registering at the University Centre, we will notify you as soon as possible and we will use reasonable endeavours to provide a suitable replacement course for which you are qualified. If you are unhappy with the replacement course provided by us or if we are unable to provide a suitable replacement course, you may cancel the contract and withdraw your application without any liability for course fees (even if the cancellation period has expired).

The latest information about our courses will always be available on our website www.croydon.ac.uk



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USEFUL INFORMATION

If you require extra copies of this publication, please contact:

University Centre Croydon

College Road
Croydon
CR9 1DX

 **020 8760 5934**

 **info@croydon.ac.uk**

In addition, visit our website: www.croydon.ac.uk to download this publication.

OUR OPENING TIMES

Monday – Thursday 9.00am–5.00pm
Friday 9.00am–4.00pm

ALTERNATIVE FORMATS

If you need this publication in an alternative format, please contact the Additional Learning Support team on:

 **020 8686 5700**

 **info@croydon.ac.uk**

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