

Students with resubmissions

Update: Tuesday, 28 July 2020

Important information for students submitting referral work over the Summer (resubmissions)

Resubmissions are scheduled over the summer, please refer to your module pages on Moodle for the deadline of your assignments. Do note there are no extensions granted for resubmissions. Please ensure you submit by the deadline, or **before** the deadline.

If you require assistance from the library or have any problems with electronically submitting your assignments, please contact the library in the first instance on library1@croydon.ac.uk

Please note the library is open for assistance during the summer between 12pm to 3pm (week days) to assist students. Contact them via the email above or via the link www.croydon.ac.uk/library (Please do not drop in, get in touch first.)

Resubmission results

The External Assessment Board for resubmission will fall during the week of 01/09/2020. Students will be notified of the outcomes (results) by 07/09/2020.

Tips for resubmission

- Ensure you read the Resubmission Assessment Brief carefully
- Ensure you are meeting the learning outcomes
- Plan your time accordingly to ensure you do not encounter any last minute issues, for example, IT failure
- Keep a record of your assignment submission
- Remember to submit on time!

If for any reason you have decided not to use the opportunity to resubmit assignments, and wish to withdraw from your course, you need to inform the Registry Office via ucc.registry@croydon.ac.uk

If you were given the option to resubmit **or** repeat the year, you need to inform the Registry Office via email which option you are taking. If you do not want to repeat or resubmit but want to withdraw from your course, then you must inform the Registry Office (ucc.registry@croydon.ac.uk)